

Wallkill Public Library  
Board of Trustees Meeting  
*December 5, 2016*

President Ken Simon called the meeting to order at 7:05 P.M.

Present:

*Todd Craner, Susan Burhans Haldeman, Dennis O'Mara, Lisa Palmer, Debbie Reese, Ken Simon, Brian Ackley, Mary Lou Van Aken*

Absent: Lynne Diener (excused)

Public participant: none

Guests: Liza Lucky

**2016-12-A** Debbie moved and Todd seconded that we approve the November minutes as written. Motion passed.

**Director's Report:** See attached report for details.

- got a grant for programming for seniors
- programs with preschools locally
- staff evaluations completed and reviewed

Several ideas for fundraising were shared (hot wheels presentation, ballroom dancing, creative writing, game night). People have volunteered to investigate these different ideas.

**Finance Committee: Treasurer's Report:**

**2016-12- B** Todd moved and Dennis seconded that we approve the warrant report for November 2016. Motion passed.

**2016-12-C** Todd moved and Brian seconded that we move \$10,000 from Tax Levy Money Market to Key Payroll for December payroll. Motion passed.

**2016-12-D** Debbie moved and Mary Lou seconded that we move \$15,000 from Tax Levy Money Market to Key Operating for December bills. Motion passed.

**2016-12-E** Debbie moved and Brian seconded to renew the Bell CD for a three month term. Current balance is \$68,541.70. Motion passed.

**2016-12-F** Todd moved and Dennis seconded that we rescind the tax cap override motion from this past summer as the library did not go over the allowed tax cap. Motion passed.

*Proposed Slate of Officers for 2017*

*President: Ken Simon*

*Vice President: Todd Craner*

*Financial Officer: Brian Ackley*

*Corresponding Secretary: Lynne Diener*

*Recording Secretary: Susie Haldeman*

**2016-12-G** Debbie moved and Mary Lou seconded to approve the nomination slate as proposed. Motion passed.

**Committees:** (chair underlined)

**Financial:** Brian Ackley, Todd Craner, Ken Simon, Mary Lou Van Aken,

**Building and Grounds:** Dennis O'Mara, Todd Craner

**By-Laws:** Lynne Diener, Susie Haldeman, Todd Craner, Mary Lou Van Aken

**Personnel:** Susie Haldeman, Debbie Reese, Ken Simon, Todd Craner

**Strategic Plan/PR:** Debbie Reese, Brian Ackley, Dennis O'Mara, Lynne Diener, Ken Simon, Liza Lucky

**Innovations:** Debbie Reese, Brian Ackley, Mary Lou Van Aken, Liza Lucky

**Nominations:** Susie Haldeman, Ken Simon

Staff party will be December 21, 10 a.m. till noon. Library will open at 12:00.

Calendar for 2017 will have two changes from first Monday, July 5<sup>th</sup> (Wednesday) and September 5<sup>th</sup> (Tuesday).

**2016-12-H** Dennis moved and Brian seconded that we change July 3<sup>rd</sup> to July 5<sup>th</sup> and September 4<sup>th</sup> to September 5<sup>th</sup> for Board meetings. Motion passed.

Change to By-law amendment Article 9, E: Rather than reading "At the November meeting..." it will say "At the December meeting, election of officers will take place." The new board is not in place until December, so waiting to vote in December allows all board members to vote and participate. This will be voted on in January, 2017.

**2016-12-I** Todd moved and Debbie seconded that we add Lisa Palmer, library manager, and Marla Landsman, bookkeeper, as account representatives to accounts in OCTC. They will not have signing privileges but are authorized to obtain and provide account information. Motion passed.

**2016-12-J** Susie moved and Debbie seconded to appoint Liza Lucky to the currently vacant board term. Motion passed.

Meeting adjourned at 8:31.

Summary of Motions:

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Respectfully Submitted,  
Susie Haldeman recording secretary  
Next Monthly Meeting: Jan. 2, 2017 7 PM