

Wallkill Public Library
Board of Trustees Meeting
April 4, 2016

Vice President Todd Craner called the meeting to order at 7:09PM.

Present:

Todd Craner, Lynne Diener, Lisa Palmer, Kathy Goulden, Susan Burhans Haldeman, Debbie Reese, Brian Ackley, Ken Simon arrived 7:11

Absent Jane Schlubach (excused)

Public participation: No public participants

Minutes from the March 2016 meeting were reviewed and accepted.

2016-4-A Lynne moved and Kathy seconded that the March 2016 minutes be accepted as written. Motion passed.

Ken asked that we all respond to library emails promptly.

Robert Hubscher will be at our June meeting to meet new trustees. Lynne suggested that we ask him to clarify what the model for the RCLS representative should be, such as expectations for meeting with our board, etc.

President's Report:

More discussion on the RCLS Direct Access Plan 2017-2021 was held.

Employees from businesses in town can use the library as the businesses pay taxes to the town. Town of Newburgh residents who are within the Wallkill School District are also entitled to Wallkill library cards.

2016-4-B Debbie moved and Todd seconded that we pass the RCLS Direct Access Plan 2017-2021. Motion passed 6-0 with one abstention.

A presentation on Viridian was given. It is a green electric supplier. For anyone who signs up there is a savings for them and \$2 for the library every month. Ken will check with other libraries using this program and get back to us next month.

Director's Report (see separate report for more details):

Friends will be here during National Library Week to supply refreshments. Art teacher will be displaying anti-bullying art work the children have done. Lisa has reached out to Elsie's Meadow to see what kind of programming they need. Lots more, see her report. We'll be selling gift cards in the library as a fundraiser. Two new employees have been interviewed and chosen to replace those who are leaving.

In the library world there is no Bookkeeper, instead there is Account Clerk. Anyone who is going to be our "bookkeeper" must take the Civil Service test for Account Clerk.

Committees:

Finance Committee/Treasurer's report: We must do an audit, a review or a compilation every other year. As we did an audit in 2014, we can do a compilation in 2016. Our next audit would then be in two years.

2016-4-C Todd moved and Lynne seconded that we do a compilation of our budget in 2016. Motion passed.

2016-4-D Debbie moved and Susie seconded that we hire Darren Lanspery for \$15/hr and Jamie Meinsen for \$10/hr. Motion passed.

The monthly financial report was reviewed at meeting. The bills were approved and paid for the past month.

2016-4-E Lynne moved and Kathy seconded that we approve March 2016 Warrant report. Motion passed.

2016-4-F Todd moved and Brian seconded that we move \$18,000 from Tax Levy Money Market (8283023) to Key Payroll (32314000899) for April Payroll. Motion passed.

2016-4-G Todd moved and Lynne seconded that we move \$15,000 from Tax Levy Money Market to Key Operating for April bills. Motion passed.

New Business: discussed the possibility opening retirement accounts for employees. We need more discussion and public opinion before any decisions are made.

Adjourned session 9:38 *pm*

Summary of Motions:

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Respectfully Submitted,
Susie Haldeman recording secretary

Next Monthly Meeting: *May 2, 2016 7 pm*