

Wallkill Public Library
Board of Trustees Meeting
June 6, 2016

Present:

Todd Craner, Lynne Diener, Lisa Palmer, Kathy Goulden, Susan Burhans Haldeman, Debbie Reese, Brian Ackley, Ken Simon

Ken Simon called the meeting to order at 7:08

Robert Hubsher joined meeting at 7:30.

Public participation: 4 public participants (including someone who will be voted in as a new trustee).

Merle talked about the article in the paper about Wallkill Center Property having property the library could lease for a new library. She doesn't think leasing should be considered. Brian assured her that we won't be doing anything without public input. Others didn't think that the article mentioned leasing. Merle also referred to earlier board decisions to build on the library property since we already own it.

Aidan Banks presented his Eagle Scout proposal to build a kiosk. It would go in one corner of the property, inside the fence and be eight-sided with some local history posted on some of the sides. See attached proposal. It was suggested that he incorporate the name of the library on the kiosk. It was also suggested that he consider putting it in the opposite corner where there is a lot of foot traffic due to the rail trail. The current kiosk Aidan is proposing may not fit in that corner but it's possible that it could be a smaller kiosk. We liked the idea and asked Aidan to check into a few more details and meet us with us again.

Minutes from the May 2, 2016 meeting were reviewed and accepted.

2016-6-A Debbie moved and Brian seconded that the minutes from May 2016 meeting be accepted as written with correction in spelling of a name. Motion passed.

Due to needing a quorum we went straight to reports and motions.

Committees:

Finance Committee/Treasurer's report

There is an issue with the flagpole. To lower the lockbox and get rope to the flagpole would cost \$945 for the upgrade. We are going to look further into it, checking with others who have flags in town, as it seemed an excessive price.

2016-6-B Todd moved and Kathy seconded that we approve the May 2016 warrant report after removing the cost for the flagpole, pending further investigation. Motion passed.

2016-6-C Debbie moved and Todd seconded that we move \$25,000 from Tax Levy Money Market to Key Payroll for June and early July payroll. Motion passed.

2016-6-D Todd moved and Kathy seconded that we renew the Bell Trust CD for a 3 month term. Motion passed.

We have employees who do work outside of the library that need to be reimbursed for these jobs. We will allow them to bill out for goods and services above their regular rate to cover these costs.

2016-6-E Debbie moved and Kathy seconded that we allow employees to bill out for goods and services done. Motion passed.

2016-6-F Debbie moved and Kathy seconded that we get a Visa card for Danielle Cancel with a \$200 limit. Danielle is going to be a children's program coordinator. Motion passed.

We have been looking into redoing the floor by either refinishing the hardwood or by carpeting it. We voted to do carpeting as it's quieter. Lisa has gotten several quotes for floor covering (see attached). It would take about 3 days to do the job as books and furniture need to be moved. We will wait until after the Summer Reading Program to have this done. Ken suggested that we check with the carpeting company to see if they have a down time to see if we could get a discount if we hired them during that time. Kathy brought up that we still have some 'bullet aid' monies from Senator Bonacic that could be used.

2016-6-G Kathy moved and Todd seconded that we use the bullet aid to pay for the carpeting. Motion passed.

2016-6-H Lynne moved and Debbie seconded that we use Floor Covering International for the new carpeting as they came in with a decent bid and will move the furniture for us. Motion passed.

Lynne shared information from the By-Laws about when the town votes for our budget and trustees. We discussed with Robert which day we are supposed to use for voting. It has been different times over the years and we need to clarify specifically when we are supposed to do so. Robert told us that we do not need to put in the By Laws anything which is already in legislation or law and we cannot contradict any of that. Robert will get us a copy of the newest legislation so we can make sure we are following it.

2016-6-I Lynne moved and Kathy seconded that the board reviewed the 990. Motion passed.

2016-6-J Susie moved and Debbie seconded that we approve Mary Lou VanAken as an appointed trustee to replace Jane Schlubach. Motion passed.

We still need two trustees by November.

2016-6-K Mary Lou moved and Kathy seconded that the July meeting be Tuesday, July 5 and the September meeting be Tuesday, September 6. Motion passed.

President's Report:

Robert Hubscher gave us information about RCLS. He shared a "Return on Investment" (ROI) report. For every dollar spent we received \$4.61 in value. We can also do this on library services which patrons use. For instance, it's possible to figure out how much you save by borrowing books and movies, etc. from the library as opposed to buying these things. He shared a lot of information about how RCLS works, how funds are used, etc. ANSER money is spent in consultation with member libraries. Libraries' "Return on Investment" (ROI) for ANSER is \$3.05 for every dollar spent.

Robert shared that there is a cellphone browser, rcls.boopsie.com, which allows patrons to download RCLS on their cellphones and use it to reserve books and to check if a book in a store is available at the library using its barcode, among other things.

Adjourned session 9:55 PM

Summary of Motions:

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Respectfully Submitted,
Susie Haldeman recording secretary

Next Monthly Meeting: TUESDAY July 5, 2016 7 PM