

Wallkill Public Library  
Board of Trustees Meeting  
*April 3, 2017*

President Ken Simon called the meeting to order at 7:08 PM.

Present:

*Todd Craner, Susan Burhans Haldeman, Liza Lucky, Lisa Palmer, Debbie Reese, Ken Simon, and Mary Lou VanAken*

Absent: Brian Ackley, Lynne Diener, Dennis O'Mara

Public participation:

none

Minutes from the March 6, 2017, meeting were reviewed and accepted.

**2017-4-A** Debbie moved and Todd seconded to accept March 6, 2017 minutes. Motion passed.

March motion: Motion 2017-3-D was supposed to be for a 6 month CD, however, due to documentation issues it was automatically renewed by the bank for three months. In June we will re-evaluate interest rates to make a decision about 3 or 6 months for the next renewal.

Director's Report: See separate report.

-Many activities occurred this month including "Once upon a tea party", "Clothespin Caterpillars" and career day.

-There is some moss on the roof but the former roof repairman indicated that the moss is not a problem.

-The small kitchen/breakroom/catchall is in dire need of refurbishing as mentioned in earlier months. We had voted on approving the work and a budget for it, but our handyman was unable to follow through at the time. He has submitted an estimate of the cost of the materials and we feel that it is acceptable for him to proceed at this point. The monies for this have already been approved at the March meeting. See Motion 2017-3-F.

-The manager will be out from April 19-April 28<sup>th</sup> for surgery and recovery. Marla Landsman and Lori Mullooly will cover manager responsibilities.

Committees:

Finance Committee/Treasurer's Report:

**2017-4-B** Mary Lou moved and Todd seconded that we approve the March 2017 warrant report. Motion passed.

**2017-4-C** Debbie moved and Mary Lou seconded that we transfer \$15,000 from Tax Levy Money Market to Key Payroll for April payroll. Motion passed.

We are running a surplus on a month to month basis so it is not necessary to move money this month to cover April operational funds.

Buildings and Grounds:

**2017-4-D** Todd moved and Debbie seconded that we allow the American Legion to use the grounds for Memorial Day as they have done in previous years. Motion passed.

By-Laws:

**2017- 4-E** Mary Lou and Todd seconded that we approve all changes to the by-laws as outlined and discussed with the exception of Article 3D. Motion passed.

**2017- 4- F** Todd moved and Debbie seconded that we eliminate term limits. Motion passed.

This is the second time we have voted on the by-laws' changes as required.

New Business: The time for story hour was discussed to possibly change for the fall to better line up with local nursery school times.

**Personnel:**

We will collate and share Lisa's manager evaluation with her by next board meeting.

**Adjourned session** 8:03 *pm*

Summary of Motions:

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Respectfully Submitted,

Susie Haldeman recording secretary

Next Monthly Meeting: *May 1, 2017 7 pm*