

Wallkill Public Library
Board of Trustees Meeting
Dec. 3, 2018

Vice-President Todd Craner called the meeting to order at 6:57 PM.

Present:

Todd Craner, Lynne Diener, Susan Burhans Haldeman, Lisa Palmer, Debbie Reese, Camille Reid, Stan Seagren, Mary Lou Van Aken

Absent: Brian Ackley, Ken Simon

Public participation: A presentation was made by the Wallkill Fire District, Andy Archer and Michael Croce.

2018-12-A Camille moved and Stan seconded that we approve the November minutes. Motion passed.

Director's Report: (see separate report for details)

December 11 at 4:30 the architect will be updating the plans for us.

Stakeholders' day is this coming Friday.

Lisa has to do jury duty in the spring and has written up a formal policy to cover this.

2018-12-B Debbie moved and Mary Lou seconded that we approve the Jury Leave Policy. Motion passed. (This will need to be approved at our next meeting also, as it is a policy decision.)

Committees:

Finance Committee/Treasurer's Report:

2018-12-C Camille moved and Mary Lou seconded that we approve the November 2018 warrant report. Motion passed.

2018-12-D Debbie moved and Stan seconded that we transfer \$15,000 from Tax Levy Money Market to Key Payroll for December payroll. Motion passed.

2018-12-E Mary Lou moved and Lynne seconded that we move \$12,000 from Tax Levy Money Market to Key Operating for December bills. Motion passed.

Lisa asked us to give our bookkeeper a raise from \$18 to \$20 per hour to bring her salary more in line with the other libraries' bookkeepers' salaries.

2018-12-F Stan moved and seconded that we raise Valerie's salary from \$18 to \$20 per hour. Motion passed.

Lisa suggested we stay with Steve Keesler for snow removal as he is very reliable.

2018-12-G Camille moved and Stan seconded that we hire Steve Keesler for snow removal for 2019. Motion passed.

Nominations for slate of officers for 2019:

President: Ken Simon

Vice President: Todd Craner

Recording Secretary: Susie Burhans Haldeman

Corresponding Secretary: Lynne Diener

Treasurer/Financial Officer: Brian Ackley

2018-12-H Camille moved and Debbie seconded to keep the slate as above. Motion passed.

Committee members for 2019 are as follows: (committee heads are underlined)

Finance: Brian, Ken, Todd, Mary Lou

Personnel: Susie, Ken, Todd, Debbie, Stan

Buildings and Grounds: Todd, Ken, Camille, Mary Lou

By-Laws & Policies: Lynne, Susie, Mary Lou, Todd

Innovation/Strategic: Camille, Debbie, Brian

2018-12-I Camille moved and Stan seconded that we approve the committees as written. Motion passed.

Meeting adjourned: 8:50

Summary of Motions:

2018-12-A Camille moved and Stan seconded that we approve the November minutes. Motion passed.

2018-12-B Debbie moved and Mary Lou seconded that we approve the Jury Leave Policy. Motion passed.

2018-12-C Camille moved and Mary Lou seconded that we approve the November 2018 warrant report. Motion passed.

2018-12-D Debbie moved and Stan seconded that we transfer \$15,000 from Tax Levy Money Market to Key Payroll for December payroll. Motion passed.

2018-12-E Mary Lou moved and Lynne seconded that we move \$12,000 from Tax Levy Money Market to Key Operating for December bills. Motion passed.

2018-12-F Stan moved and seconded that we raise Valerie's salary from \$18 to \$20 per hour. Motion passed.

2018-12-G Camille moved and Stan seconded that we hire Steve Keesler for snow removal for 2019. Motion passed.

2018-12-H Camille moved and Debbie seconded to keep the slate as above. Motion passed.

2018-12-I Camille moved and Stan seconded that we approve the committees as written. Motion passed.

Respectfully Submitted,

Susie Haldeman recording secretary

Next Monthly Meeting: *January 7, 2019 7 P.M.*

Reminder: Be here December 11 at 4:30 for the architect's update.