

Wallkill Public Library
Board of Trustees Meeting
June 5, 2017

President Ken Simon called the meeting to order at 7:08 PM.

Present:

Todd Craner, Susan Burhans Haldeman, Lynne Diener (8:35), Liza Lucky, Lisa Palmer, Debbie Reese, Ken Simon, and Mary Lou VanAken

Absent: Brian Ackley, Dennis O'Mara

Public participation: none

Minutes from the May 1, 2017, meeting were reviewed and accepted.

2017-6-A Mary Lou moved and Todd seconded to accept May 1, 2017 minutes. Motion passed.

Director's Report: See separate report.

-The Director needs a second surgery and will take unpaid time off from June 12-14.

-Summer Reading Program (SRP) will have registration starting on June 14 with the opening day of June 28. It goes through August 9 and is called "Build a Better World".

-Wallkill Women's Club gave the library a check for \$250 which will be used for the SRP.

-A scholarship for \$250 was awarded to Victoria Bongiovanni.

-Central Hudson was required by Federal regulations to tell us that they offer an excess flow valve to reduce or interrupt the flow of natural gas in the unlikely event that the service line is broken.

-Our FAX charges are \$3 for first page, \$1 per page after that. Lisa would like to cap it at \$10 total.

-Adrienne Perrine has asked to be allowed to have fowl and other animals for a VOW project which will have a petting zoo. The vendor will have insurance.

-Lisa would like to update our nonfiction and enlarge our LP collection as it is very popular.

-3D printer is not being well-used currently as we don't have anyone on staff that is trained. We discussed training some staff in how to use it so we can have programming for children to use the printer. The extruder is worn out and needs to be replaced so we're checking for warranty and deciding if it's worth fixing. If we can get someone who can use it properly it's possible it will be a useful programming tool.

2017-6-B Debbie moved and Mary Lou seconded that we approve the Director's absence from June 12-14 as unpaid leave. Motion approved.

2017-6-C Mary Lou moved and Liza seconded that we allow VOW to have a petting zoo for WOW September 16, 2017. Motion passed.

2017-6-D Debbie moved and Todd seconded that we leave the outgoing FAX \$3 for the first page and \$1 for every page thereafter with a cap of \$10. Motion passed.

2017-6-E Todd moved and Mary Lou seconded that we approve the scholarship of \$250 for Victoria Bongiovanni.

Committees:

Finance Committee/Treasurer's Report:

2017-6-F Debbie moved and Mary Lou seconded that we approve the May 2017 warrant report. Motion passed.

2017-6-G Mary Lou moved and Liza seconded that we transfer \$25,000 from Tax Levy Money Market to Key Payroll for June payroll (there are three payrolls in the month of June. Motion passed.

There is no need to transfer funds to the operating account for the month of June as there are sufficient funds there.

2017-6-H Debbie moved and Mary Lou seconded that we renew the Bell grant for three months. Motion approved.

2017-6-I Susie moved and Debbie seconded that we approve a budget adjustment for the NOAA Place grant of \$1,000. Motion passed.

2017-6-J Mary Lou moved and Todd seconded that we move \$3,000 from Gross Payroll Expense to Office Expense: Computer Equipment for an additional ANSER workstation. Motion passed.

2017-6-K Mary Lou moved and Liza seconded that we approve the hire of Josef Thorenz to replace Emma Caster-Dudzick at \$10 per hour for approximately 26 hours per week. Motion passed.

Old Business: We discussed giving parents a survey to check what times would work best for story hour. We will connect with the local nursery schools to coordinate times.

New Business: We discussed some items for next year's budget. Lisa is considering buying fewer books on cd as they are not being checked out as often. She may increase music cds and dvds.

Adjourned session 8:58 *PM*

Summary of Motions:

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Respectfully Submitted,
Susie Haldeman recording secretary
Next Monthly Meeting: *July 3, 2017 7 PM*