

Wallkill Public Library  
Board of Trustees Meeting  
March 6, 2017

President Ken Simon called the meeting to order at 7:08 PM.

Present:

*Brian Ackley, Todd Craner, Lynne Diener, Susan Burhans Haldeman, Lisa Lucky, Dennis O'Mara, Lisa Palmer, Debbie Reese, Ken Simon, and Mary Lou VanAken*

Public participation:

none

Minutes from the February 6, 2017, meeting were reviewed and accepted.

**2017-3-A** Dennis moved and Brian seconded to accept minutes. Motion passed.

President's Report:

Lisa and Ken met with Gilles Malkine, an architectural modification consultant with RCAL, which works on making places accessible. There were ideas for a lift like the one at the Town Hall, using the storage area in the downstairs for a bathroom, widening the turnaround on the ramp, adding curbing to the ramp and second railings on ramp and staircases. We are still going to see if connecting the Town Hall and library is possible, which would allow for upgrading the bathroom, adding some space and making all floors accessible. Lisa found several architects, including some who have done a lot of work on libraries. Ken has been researching these. Before any movement is made on these ideas we need to talk with the Town Hall and get their input. Lisa, Todd and Ken will make an appointment to sit down with John Valk.

Director's Report: See separate report.

Two staff members are leaving and Lisa has hired David Suresko pending approval by the board. Lisa has suggested a compensation study for the library staff.

Committees:

Finance Committee/Treasurer's Report:

**2017-3-B** Debbie moved and Lynne seconded that we approve the February 2017 warrant report. Motion passed.

**2017-3-C** Brian moved and Mary Lou seconded that we transfer \$17,000 from Tax Levy Money Market to Key Payroll for March payroll. Motion passed.

We are running a surplus on a month to month basis so it is not necessary to move money this month to cover March operational funds.

**2017-3-D** Dennis moved and Debbie seconded that we renew the Bell Grant CD for 6 months. Motion passed.

**2017-3-E** Brian moved and Mary Lou seconded that we transfer \$35,951.21 from Tax Levy Money Market to Fund Balance Money Market. Motion passed.

**2017-3-F** Mary Lou moved and Debbie seconded that we approve a budget transfer in the amount of \$4,000 from Professional Fees (for the review) to Maintenance Building Improvements. Motion passed.

**2017-3-G** Dennis moved and Debbie seconded we approve adjustments \$1,000 to Grant Income: RCLS Outreach to Grant & \$1,000 to Expense: Grant Expense: RCLS Outreach Grant (based on a grant application for and received by Lisa). Motion passed.

**2017-H** Debbie moved and Lynne seconded that we approve the NYS Annual Update Document. Motion passed.

**2017-3-I** Susie moved and Mary Lou seconded that we approve concession stands for the Wallkill Senior Celebration and the WRC raffle and bake sale for the St Patrick's Day parade. Motion passed.

**2017-3-J** Todd moved and Debbie seconded that we approve all changes to the by-laws as outlined and discussed with the exception of Article 3D. Motion passed.

**2017-3-K** Todd moved and Brian seconded that we eliminate term limits. Motion passed.

**2017-3-L** Dennis moved and Lynne seconded that we hire David Surrusco at \$10 an hour. Motion passed.

### **Personnel:**

Everyone was reminded to complete Lisa's evaluation this week.

**Adjourned session** 8:46 pm

### Summary of Motions:

**2017-3-A** Dennis moved and Brian seconded to accept minutes. Motion passed.

**2017-3-B** Debbie moved and Lynne seconded that we approve the February 2017 warrant report. Motion passed.

**2017-3-C** Brian moved and Mary Lou seconded that we transfer \$17,000 from Tax Levy Money Market to Key Payroll for March payroll. Motion passed.

**2017-3-D** Dennis moved and Debbie seconded that we renew the Bell Grant CD for 6 months. Motion passed.

**2017-3-E** Brian moved and Mary Lou seconded that we transfer \$35,951.21 from Tax Levy Money Market to Fund Balance Money Market per the auditor's suggestion. Motion passed.

**2017-3-F** Mary Lou moved and Debbie seconded that we approve a budget transfer in the amount of \$4,000 from Professional Fees (for the review) to Maintenance Building Improvements. Motion passed.

**2017-3-G** Dennis moved and Debbie seconded we approve adjustments \$1,000 to Grant Income: RCLS Outreach to Grant & \$1,000 to Expense: Grant Expense: RCLS Outreach Grant (based on a grant application for and received by Lisa). Motion passed.

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**2017-3-J** Todd moved and Debbie seconded that we approve all changes to the by-laws as outlined and discussed with the exception of Article 3D. Motion passed.

**2017-3-K** Todd moved and Brian seconded that we eliminate term limits. Motion passed.

**2017-3-L** Dennis moved and Lynne seconded that we hire David Surrusco at \$10 an hour. Motion passed.

Respectfully Submitted,

Susie Haldeman, recording secretary

Next Monthly Meeting: *April 3, 2017 7 pm*