

Wallkill Public Library
Board of Trustees Meeting
June 4, 2018

President Ken Simon called the meeting to order at 7:12 PM.

Present:

Todd Craner, Lynne Diener, Mary Lou Van Aken, Ken Simon, Lisa Palmer, Debbie Reese

Excused: Susan Burhans Haldeman, Camille Reid

Absent: Brian Ackley

2018-6-A Todd moved and Lynne seconded that the minutes from the May 2018 meeting were reviewed and accepted..

President's Report:

-Lisa, Todd and Ken attended a program at RCLS about the construction grant process and shared information that they learned. Since we are a historical building we need to go through additional steps through SHPO (State Historic Preservation Organization) We will not be able to apply for the grant this year because of the deadline.

Manager's Report (see separate report):

-SRP kicks off June 27

-Received 3 quotes for a new mini-split A/C unit in the nonfiction room. Mountain Breeze's estimate was \$3,200, Joe Vogel's estimate was \$3,350 and Access Heating's estimate was \$3,850. Discussion was held on the estimates and the possibility of getting a used unit.

Motion 2018- 6-B - Replace AC wall unit-Lynne moved and Todd seconded to go with Joe Vogel who had the middle price which included a 10 year warranty. Joe has done work with the library before

-Preliminary discussion of pros and cons of raising signoff authority to \$5,000. Will table it until next month.

Finance Committee/Treasurer's Report:

Motion 2018-6-C The monthly financial report was reviewed at meeting. The bills were approved and paid for the past month. MaryLou moved and Lynne seconded that the Warrant report be approved. Motion passed.

Motion 2018-6-D Move \$12,000 from Tax Levy Money Market (8283023) to Key Payroll (323141000899) for June payroll. MaryLou moved and Todd seconded. Motion passed.

Motion 2018-6-E Move \$5,000 from Tax Levy Money Market (8283023) to Key Operating (141201255) for June bills. Marylou moved and Debbie seconded

Adjourned session 8:42 PM

Summary of Motions:

2018-6-A Todd moved and Lynne seconded that the minutes from the May 2018 meeting were reviewed and accepted. Motion passed.

Motion 2018- 6-B Use Joe Vogel to replace AC wall unit-Lynne moved and Todd seconded. Motion passed. the past month. MaryLou moved and Lynne seconded that the Warrant report be approved. Motion passed.

Motion 2018-6-D Move \$12,000 from Tax Levy Money Market (8283023) to Key Payroll (323141000899) for June payroll. MaryLou moved and Todd seconded. Motion passed.

Motion 2018-6-E Move \$5,000 from Tax Levy Money Market (8283023) to Key Operating (141201255) for June bills. Marylou moved and Debbie seconded

Respectfully Submitted,

Debbie Reese, filling in for Susie Burhans-Haldeman, recording secretary