

Wallkill Public Library
Board of Trustees Meeting
September 3, 2019

President Ken Simon called the meeting to order at 7:07 PM.

Present:

Ken Simon, Lisa Palmer, Mary Lou Van Aken, Camille Reid, Kathy Vogel, Brian Ackley, Todd Craner, Lynne Diener

Absent: *Stan Seagren, Susan Burhans Haldeman(excused)*

We discussed that the budget vote will be on September 17, 2019, and that the polls will be open from 12:00 – 9:00 PM. Also, at the November meeting officers will be elected and committees will be decided on so trustees should consider how they would like to serve moving forward in preparation for that meeting.

2019-09-A Camille moved and Brian seconded that we approve the August minutes. Motion passed.

Library Director's Report: See separate report.

Lisa has been working on the construction grant and will have it prepared to be submitted before tonight's deadline. Programming continues to be successful. Lisa reminded trustees that they are invited to attend the upcoming legislative breakfast on September 13, 2019. Mary Lou will attend with Lisa.

Committees

Finance Committee:

Reminder that the next finance committee meeting will be September 24, 2019 at 5:15 PM.

2019-9-B Brian moved and Camille seconded that we approve the August 2019 warrant report. Motion passed.

2019-9-C Todd moved and Mary Lou seconded that we move \$25,000 from Tax Levy Money Market to Key Payroll for September payroll. Motion passed.

2019-9-D Kathy moved and Lynne seconded that we move \$20,000 from Capital account to Key Operating for September bills. Motion passed. (note: \$12,000 for Architect fees and \$8,000 for Audit)

Personnel:

Carolyn Thorenz will be leaving on Sept. 8 for a job that provides retirement. Josef Thorenz left on Aug. 26 for a job that provides benefits. We will miss Josef's presence as he was very charismatic and helpful to our patrons and we wish them both well. New personnel have been hired to replace them.

2019-9-E Brian moved and Camille seconded that we approve the hiring of Kim O'Sullivan (24 hrs/wk) and Emily Spivey (10 hrs/wk). Motion passed.

Buildings and Grounds:

The application and accompanying documents for public library construction aid to be administered in accordance with the requirements of Education Law §273-a (as Amended by Chapter 148 of the laws of 2014) and Commissioner's Regulations §90.12 was read and duly adopted, and the conditions outlined in the RCLS

Assurance letter have been accepted by the Board of Trustees of the Wallkill Public Library.

2019-9-F Mary Lou moved and Todd seconded that we approve the resolution for construction aid and RCLS assurance. Motion passed.

2019-9-G Todd moved and Lynne seconded that we approve the RCLS budget. Motion passed.

Meeting adjourned: 7:52 PM.

Respectfully Submitted,

Lynne Diener, Corresponding Secretary

Next Monthly Meeting: *October 7, 2019 7:00 PM.*

Summary of Motions:

2019-9-A Camille moved and Brian seconded that we approve the August minutes. Motion passed.

2019-9-B Brian moved and Camille seconded that we approve the August warrant report. Motion passed.

2019-9-C Todd moved and Mary Lou seconded that we move \$25,000 from Tax Levy Money Market to Key Payroll for September payroll. Motion passed.

2019-9-D Kathy moved and Lynne seconded that we move \$20,000 from Capital account to Key Operating for September bills. Motion passed.

2019-9-E Brian moved and Camille seconded that we approve the hiring of Kim O'Sullivan (24 hrs/wk) and Emily Spivey (10 hrs/wk). Motion passed.

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2019-9-G Todd moved and Lynne seconded that we approve the RCLS budget. Motion passed.