

Walkill Public Library
Board of Trustees Meeting
December 6, 2021

President Todd Craner called the meeting to order at 7:16 P.M.

Present: Todd Craner, Lynne Diener, Susan Burhans Haldeman, Lisa Palmer, Camille Reid, Stan Seagren, Mary Lou Van Aken, Kathy Vogel (7:19)

Absent: Merrie Witkin

Public: Larissa Burke shared with us her training and experience which would help her make a good trustee.

2021-12- A Susie moved that we approve the appointment of Larissa Burke to fill the current vacant trustee position until the election in September of 2022. Motion passed.

2021-12- B Camille moved that we approve the November minutes. Motion passed.

President's report:

Our beautiful new reading room is nearly ready to be used, as we wait for final touches and the delivery of the furniture. It will be great to share it with our community. Continued thanks to all those helping our community with the library's services. Many thanks to Lisa and all the staff.

Manager's Report: See separate report.

Lisa plans to ramp up programming with the completion of the addition.

There will be new classes in knitting and meetings for seniors such as a class on Wills and Health Proxies.

New Business:

2021-12- C Camille moved that we approve the November Warrant Report. Motion passed.

2021-12- D Kathy moved that we move \$15,000 from Tax Levy Money Market Checking to Key Payroll for December Payroll. Motion passed.

2021-12- E Mary Lou moved that we move \$10,000 from Tax Levy Money Market Checking to Key Operating for December bills. Motion passed.

2021-12- F Mary Lou moved that we transfer \$20,000 from Gross Payroll, \$6,000 from Medical Insurance and \$11,500 from various other lines and authorize use of \$10,000 from Appropriated Fund Balance to allocate funds as follows: \$35,000 Professional Fees, \$1,000 to Telephone and \$11,500 to Depreciation. Motion passed.

2021-12- G Susie moved that we approve purchase of Wireless Projection System as described per the Visera Media Proposal for \$2,406.14. Motion passed.

2021-12- H Kathy moved that we approve hiring Avila Landscaping for Nov. 15, 2021- March 15, 2021 for the snow removal season for \$3,200. Motion passed.

2021-12- I Stan moved that we approve the use of ARPA Funding (American Rescue Plan Act-Federal Covid money) for an outside router. Motion passed.

2021-12- J Kathy moved that we approve the new one-page Strategic Plan Survey and its distribution using online, at the library and as a newspaper insert. Motion passed.
Surveys often have a broader reach than focus groups.

2021-12- K Kathy moved that we approve Holidays closures as is, with the intent to revisit and see which other days might be best for holidays. Motion passed.

2021-12- L Camille moved that to update the WPL safety plan mask requirements in accordance with CDC guidelines. Motion passed.

Summary of Motions:

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Meeting adjourned 8:52

Susie Burhans Haldeman, recording secretary