

**Wallkill Public Library
Board of Trustees Meeting
July 5, 2022**

Vice President Mary Lou Van Aken called the meeting to order at 7:09

Present: *Larissa Burke, Lynne Diener, Susan Burhans Haldeman, Lisa Palmer, Camille Reid, Mary Lou Van Aken, Kathy Vogel, Merrie Witkin*

Absent: *Todd Craner, Stan Seagren*

2022-07-A Merrie moved and Kathy seconded that we accept June minutes as read. Motion passed.

President's Report: Manager's Report:

Thank you to all the board member representing the library at the opening of the Summer Reading Program.

Continued thanks to Lisa and to all the library staff for all you do!

The split-mini (air-conditioner/heater) in Lisa's office has stopped functioning and we need to replace it.

2022-07-B Camille moved and Lynne seconded that we replace the split-mini air pump in the director's office. Motion passed.

Finance Report:

2022-07-C Kathy moved and Camille seconded that we approve the June warrant report. Motion passed.

2022-07-D Lynne moved and Larissa seconded that we \$10,000 from Tax Levy Money Market Checking to Key Payroll for July payroll. Motion passed.

2022-07-E Kathy moved and Camille seconded that we move \$10,000 from Tax Levy Money Market checking account to Key Operating for July operating costs. Motion passed.

2022-07-F Lynne moved and Kathy seconded that we approve the WPL Records Retention and Destruction Policy as presented. Motion passed.

Reminder to trustees and others looking to be on the ballot for trustee that they must have their nominations signed by 50 residents. Budget and trustee vote September 20, 2022.

Discussion about ANSER arrangements:

Lisa reminded the board that the current RCLS Automated Network Services agreement requires the library to notify RCLS by June 30 of each year of requested changes to ANSER options. Given that the library is currently reviewing alternate information technology service providers and so is looking to reduce the amount of equipment subject to the ANSER agreement going forward, therefore the two following motions, 2022-07-G and 2022-07-H, were made:

2022-07-G Susie moved and Camille seconded that the Board ratify and approve the Director's June notification to RCLS of the changes to service options by reducing the number of machines subject to the ANSER services from and after January 1, 2023 to zero. Motion passed.

2022-07-H Merrie moved and Kathy seconded that the Director be authorized to procure information technology services from HV Tech Services of Highland, New York in accordance with the proposal submitted to and reviewed by the Board. Motion passed.

2022-07-I Kathy moved and Lynne seconded that we approve the purchase of HV tech services hardware and installation to create a voice over internet phone service (VOIP). Motion passed.

Summary of Motions:

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Meeting adjourned at 8:16

Susie Burhans Haldeman, recording secretary

WOW September 23 and 24